



CHET Grants Application Information – May 2024

Eligibility

1. The applicant's project must be situated within the Lake Coleridge Catchment and/or the Harper, Acheron, Wilberforce and Rakaia River areas.
2. The applicant must be able to demonstrate that the proposed project creates opportunities or benefits for:
 - fisheries and wildlife resources; or
 - habitats; or
 - amenity valueswithin the Lake Coleridge Catchment and/or the Harper, Acheron, Wilberforce and Rakaia Rivers.
3. An applicant cannot re-apply within twelve (12) months of an approved application.

Objectives

1. Grant applications must meet the objectives of the Trust (as set out in the Trust Deed). The objectives are to create/enhance and/or maintain habitat for freshwater flora and fauna, and include:
 - to identify and evaluate areas worthy of protection, restoration, improvement, creation, or procurement primarily as freshwater flora and fauna habitat within the Whakamātau/Lake Coleridge Catchment and to safeguard the life supporting capacity of the Harper, Acheron, Wilberforce and Rakaia Rivers, and Lake Coleridge.
 - in order to carry out the first purpose, to negotiate, where appropriate, the protection, restoration, improvement, creation or procurement of freshwater fish and bird habitat with landowners.

Outcomes

1. To achieve the objectives set out in the grant application, priority for funding will be based upon the following outcomes:
 - working in harmony and co-operation with local landowners, leases and/or agencies.
 - having regard to the traditional relationship of Te Rūnanga o Ngāi Tahu with the resources of the Whakamātau/Lake Coleridge catchment band, in particular, their interest in mahinga kai.
 - a shared funding model with CHET (the applicant also contributes to the project) and that there is a sustainable plan for ongoing works associated with the project (for a period not less than 2 years).

Grant Rounds

1. There will be two (2) rounds each year.
The cut-off dates will be:
 - 28 February each calendar year; and
 - 31 July each calendar year.



Application Process

1. The funding rounds will be advertised via the Trust's website, the Selwyn Times, Malvern News and other appropriate channels, as well as emailed to the mailing list and key agencies.
 2. Applications must be submitted via email to the CHET Coordinator coleridgehabitattrust@gmail.com and to the CHET Secretary jcpascoe@xtra.co.nz by the relevant cut-off date.
 3. Applications will be considered by the Board at the Board meeting immediately following the relevant cut-off date.
 4. The Board is under no obligation to select a successful applicant if none of the applications received in a funding round are of a high standard and/or the Board is not satisfied that the proposed projects will create a real benefit to the fisheries and wildlife resources, habitats, amenity values and opportunities within the Whakamātau/Lake Coleridge Catchment and the Harper, Acheron, Wilberforce and Rakaia Rivers.
 5. The Board will send a formal funding offer/agreement to successful applicants outlining the conditions of the funding.
 6. Applicants that are GST registered will receive payment based on GST exclusive figures.
 7. The Board shall, at its discretion, determine whether the funds are to be advanced upon receipt of the signed funding offer/agreement and the relevant invoice(s) rendered by the applicant as applicable or in one lump sum upon receipt of the signed funding offer/agreement and upon evidence of work being done and upon receipt of either invoices or a payment plan.
-



CHET Grants Application Form – May 2024

Applicant details

Name	
Postal address	
Phone	
Mobile	
Email	
Contact person (if different from the name above)	

General Information

Physical address of the project site?	<p><i>Be as specific as possible:</i></p> <ul style="list-style-type: none"> ○ <i>Attach a map (e.g. Google Maps screen grab of the area)</i> ○ <i>Attach photos of the area</i>
What type of site(s) make up the project?	<p><i>Is it on private property, a reserve, a combination of these or something else?</i></p> <p><i>Are you focusing on one or two sections, or the whole area?</i></p>
Do you have the appropriate permission to carry out the work you want to do?	<p><i>E.g. If the area is managed by SDC, ECAN, DOC, or owned by someone else, do you have permission to carry out your project?</i></p> <p><i>Please include details of the written and/or verbal permission provided.</i></p> <p><i>Please advise if you own the property where the work is to take place.</i></p>



<p>Describe your project site</p>	<p><i>E.g. What ecosystems are present (e.g. freshwater wetlands, braided river bed etc)</i></p> <p><i>Is the site weedy? Regenerating native bush? Is there a wetland present?</i></p>
<p>Project goal</p>	<p><i>What is your goal for this project — how will it help to improve the natural environment?</i></p>
<p>Brief description of the project</p>	<p><i>What will you do? Who will be involved? How long will it take?</i></p>
<p>Steps to achieve the project goal</p>	<p><i>List the key steps you will undertake to achieve your project goal. E.g. ecological assessment, weed clearance (by hand or using agrichemicals), planting, fencing, pest trapping, constructing a wetland, volunteer days, water quality monitoring, bird counts</i></p>
<p>Maintenance</p>	<p><i>What ongoing maintenance is required to achieve the project goal?</i></p> <p><i>Who will be doing this maintenance? What will it cost (in terms of time and/or money) and who is contributing this cost (of time and/or money)?</i></p>



<p>Alignment with CHET objectives and outcomes:</p> <ul style="list-style-type: none"> • protect or enhance native biodiversity. • improving the health of waterways for either human or ecosystem health, e.g. habitat restoration, wetlands, or mitigation of nutrients. • protection, restoration, improvement, creation or procurement of freshwater fish and bird habitat with landowners. 	<p>Please mark any of the below that apply to your project:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Restore riparian margins, wetlands and braided river beds. <input type="checkbox"/> Protect and restore a Significant Natural Area. <input type="checkbox"/> Enhance native wildlife through predator control. <input type="checkbox"/> Restore biodiversity by controlling weeds or browsing animals. <input type="checkbox"/> Other:
<p>Permits, licences and approvals</p>	<p><i>Is resource consent required for any aspect of your project? If so, please provide details of your resource consent.</i></p> <p><i>Do you require Wildlife Act authorisations (approval to hold, catch, handle or release wildlife)? If so, please provide details of your authorisation.</i></p> <p><i>Do you require any specialist certifications (e.g. Growsafe certification for use of agrichemicals)?</i></p>
<p>Estimated costs</p>	<p><i>Funding sought from CHET (in the form of money to cover professional ecological advice, weed/predator control and/or habitat restoration).</i></p> <p><i>Anticipated costs associated with the project are to include staff salaries, contractors, materials and administration costs (supported by written quotes) and should include the following:</i></p> <ul style="list-style-type: none"> • <i>Staff/contractor salaries/costs.</i> • <i>Professional ecological advice.</i> • <i>Native plants (habitat restoration).</i> • <i>Weed Control (aerial/ground based).</i> • <i>Predator Control (traps/ground based poison etc).</i> • <i>Fencing (based on a per metre cost and type of fencing).</i> <p><i>Other expenses – please provide details and include quotes for contracted work or products.</i></p>



	<p><i>Include the total cost of the funding you are requesting based on all of the above.</i></p> <p><i>Please include GST in all costings.</i></p>
--	---

<p>In-kind contributions</p>	<p><i>Outline what contributions your other supporting organisations will be making to this project:</i></p> <p><i>For example: your time managing the project, volunteer labour, expertise or financial investments.</i></p> <p><i>Outline what funding is available for maintenance of the project and the term this funding is available for.</i></p>
<p>Legal status of the applicant</p>	<p> <input type="checkbox"/> Individual <input type="checkbox"/> Incorporated Society <input type="checkbox"/> Charitable Trust <input type="checkbox"/> Other (please describe): </p> <p>Does an umbrella organisation receive the grant on the applicants behalf?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is the applicant GST registered?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Who will implement and manage the project?</p> <p>Please supply contact details of one or more referees (independent of the applicant/organisation):</p>
<p>CHET Funding</p>	<p>Are you applying for a lump sum or annual contribution?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is your project dependant on CHET funding alone?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no, please provide additional funding information:</p>

